

# Whitstone Parish Council

## Minutes – Thursday, April 24, 2025

1. **Public question time** (15 minutes allowed for this)  
None. 25/60
2. **To receive county councillor Nicky Chopak's report on matters arising**  
No report. 25/61
3. **To note councillors present**  
Cllrs N Furse (chair); M Collins; C Hopper; R Orchard and G Martyn. Also in attendance: S Cleave, clerk. 25/62
4. **To receive apologies, with reasons for absence**  
None. 25/63
5. **Declarations of interest**  
Cllr Collins – parish hall grant. 25/64
6. **To receive and approve minutes of the last meeting**  
Councillors approved the minutes of the Ordinary meeting held on Thursday, March 13, 2025.  
**Proposed: M Collins      Seconded: N Furse      Votes: Unanimous 25/65**
7. **To receive and approve minutes of the February meeting**  
Councillors approved the minutes of the Ordinary meeting held on Thursday, February 13, 2025.  
**Proposed: G Martyn      Seconded: M Collins      Votes: Unanimous 25/66**
8. **To receive the clerk's report on matters arising**  
The clerk's report was noted. She discussed a phone call from a resident who lives near the substation and overgrown hedges. It was agreed for her to go back to the resident and advise him to take it up with the landowner.  
Regarding correspondence from Highways and the location for the posts to site the speed indicator signs, there was some concern raised over the proposed locations, so the clerk will ask if one of the Highways team could meet with a couple councillors to discuss.  
The council's asset register, in advance of the AGAR, was discussed. 25/67
9. **Consideration of planning applications**  
PA25/02604 – Repairs and alterations to cottage to include re-glazing, re-thatching along with repair of gable wall and replacement chimney. Bevills Hill Cottage, Whitstone.  
  
PA25/02605 – Listed Building Consent for repairs and alterations to cottage to include re-glazing, re-thatching along with repair of gable wall and replacement chimney. Bevills Hill Cottage, Whitstone.

Councillors discussed both applications above and proposed to support the applications.

**Proposed: N Furse      Seconded: G Martyn    Votes: Unanimous 25/68**

**b. To note any decisions or other consultations received.**

The following decisions and notices were noted:

PA24/04046 – Changes to approved garage and workshop to provide separate annex / slight change to parking area to provide additional external parking space. Land south of 50 Paradise Park, Whitstone    **APPROVED**

PA25/01829 – Electricity Act 1989: The Overhead Lines (Exemption) (England and Wales) Regulations 2009. Chestnuts, Balsdon Road, Whitstone  
**CLOSED – ADVICE GIVEN**

PA24/09267 – Use of part of school car park at Whitstone Head for the provision of a sports hall to serve the school. Land north of Whitstone Head School, Whitstone    **WITHDRAWN**

PA25/02461 – Prior notification of agricultural or forestry development for proposal to install a private track to the agricultural buildings at Cherry Trees to avoid shared use with dwelling house and neighbouring properties and therefore assisting in improving biosecurity. Land south of Cherry Tree, Whitstone.

PA25/02462 – Prior notification of agricultural or forestry development for proposal to extend the concrete and hardcore areas in the yard to increase scope for manoeuvring of machinery and reduction of risks of diffuse pollution. Sea View Farm, Whitstone.

PA25/00256/PREAPP – Pre application advice for change of use of part of the school car park for the provision of a sports hall, Land north of Whitstone Head School, Whitstone.    **25/69**

**9. Portfolio reports:**

- Footpaths  
Cllr Collins said a new iron post is needed by the church kissing gate. Quotes will be obtained by the new council.    **25/70**
- Localism / Parish Plan / Bude & Camelford CAP  
No report.    **25/71**
- Parish Hall  
No report – the hall is running well.    **25/72**
- Grants
  1. Whitstone Parish Council – Whitstone Parish lunch  
An application of £545 was submitted to cover the parish lunch. The clerk will pay the outstanding balance to Tom Wickett. Councillors proposed to support.  
**Proposed: M Collins    Seconded: R Orchard    Votes: Unanimous 25/73**

2. St Anne's Hall Management Committee – loft insulation  
A grant application for the insulation of the hall at £1,194 was submitted. Councillors proposed to support.  
**Proposed: R Orchard   Seconded: N Furse   Votes: Unanimous 25/74**

## 10. Correspondence

The following correspondence was noted: Road closure intention – B3254 Tackbear Road (April 28-29); Road closure intention – Balsdon Road (April 28); Cornwall Council Town and Parish Council newsletter. **25/75**

## 11. Agenda items

1. Whitstone Whistler  
A possible editor has come forward, on the proviso they are paid. It will be placed on a future agenda for the next council to consider. **25/76**
2. Parish lunch  
Cllr Hopper said it was a good lunch. There were 65 adults and 11 children. She said it was lovely to see so many from the village and people that haven't been before. People commented how nice the meal was. The meal was subsidised by the Community Fund, which Cllr Furse said was a good thing to do, as the money is for people of the community. **25/77**
3. Pensions Discretions Policy  
Councillors agreed on a Pensions Discretions Policy, as required by Cornwall Pension Fund.  
**Proposed: N Furse   Seconded: C Hopper   Votes: Unanimous 25/78**
4. Bus shelter  
The bus shelter needs painting. The council will get three quotes and bring back to a future meeting.  
**Proposed: N Furse   Seconded: R Orchard   Votes: Unanimous 25/79**
5. Elections 2025  
The clerk gave an update to councillors. One person has submitted nomination papers. Cornwall Council will sign an order for two others interested to make a quorate council. **25/80**
6. Cornwall Council Taxi and Private Hire Policy Consultation  
The clerk will put the documentation on the website if anyone is interested in commenting. **25/81**
7. Internal audit  
Councillors appointed Linda Coles as internal auditor for this year's AGAR.  
**Proposed: M Collins   Seconded: C Hopper   Votes: Unanimous 25/82**
8. Delegation  
Councillors agreed to delegate authorisation of the council's insurance renewal and council payments to the clerk until further notice.  
**Proposed: N Furse   Seconded: G Martyn   Votes: Unanimous 25/83**
9. Clerk's hours

Councillors agreed to increase the clerk's hours to six hours a week. This will be reviewed annually (and placed on the April agenda).

**Proposed: G Martyn   Seconded: M Collins   Votes: Unanimous 25/84**

**12. Accounts**

**12a. Balances April 22, 2025**

Current Account                      £46,944.33

**Community Benefit**

Reserve Account                      £57,823.08

CCLA Property Fund                  £45,000.00

**12b. To approve accounts for payment**

- |   |                 |
|---|-----------------|
| • Clerk – March wages inc HMRC                | As per contract |
| • Clerk – mileage and printing April          | £ 64.89         |
| • Cornwall Pension Fund – March               | As per contract |
| • New financial year stationary               | £ 21.80         |
| • CALC subscription 2025/6                    | £ 360.94        |
| • Elan City – two speed indicator signs (CIL) | £5,614.78       |

**12c. To note income**

- |  |           |
|--|-----------|
| • Reserve account interest (March)         | £ 61.32   |
| • CIL neighbourhood payment                | £2,637.05 |
| • Cornwall Council – first half of precept | £2,793.00 |

Councillors approved the payments and accounts.

**Proposed: R Orchard   Seconded: M Collins   Votes: Unanimous 25/85**

**13. Items for the next agenda – (May 15, 2025)**

Whistler; bus shelter.

The meeting closed at 8.30pm.