

Whitstone Parish Council

Minutes for the Annual Meeting
Wednesday 13th May 2020

Due to Covid-19 restrictions, the meeting took place virtually, via Zoom

1. Election of Chair, Vice-Chair

It was resolved to elect Cllr Furse as Chair

Proposed: Cllr Martyn Seconded: Cllr Orchard unan 20/001

It was resolved to elect Cllr Horn as Vice-Chair

Proposed: Cllr Furse Seconded: Cllr Medland unan 20/002

2. Chair's Declaration of Acceptance of Office

Signed

3. Public question time (15 minutes allowed for this)

CCllr Chopak gave an update on Cornwall Councils Covid-19 response. Small business rate grants have been issued efficiently by Cornwall Council. Recycling centre's opening from Monday, with restrictions on when you can use it. Please let CCllr Chopak know if anyone is struggling with food boxes, universal credit etc.

4. Councillors present

The Meeting was opened by Chairman Cllr Furse, with 6 Councillors present; Cllrs Medland, Collins, Martyn, Horn, Orchard, Hopper. Beth Sachs – Clerk

5. To receive Apologies for absence with reasons

6. To receive Declarations of Interest & Approve Dispensations

Cllr Medland – planning (all 3 applications)

7. To receive and approve the Minutes of:

Ordinary Meeting Wednesday 11th March 2020

Proposed: Cllr Horn Seconded: Cllr Collins unan 20/003

8. To receive Clerk's report on Matter's Arising:

Clerk to contact Oliver Jones regarding a wrongly installed HGV sign.

9. Planning

Any late applications received will be discussed under this section

9a. To discuss and make a Consultee comment on Application:

PA20/01730 | Change of use of land to the north of Whitstone Head School to use as a car park and turning area to serve Highgate Hill House School | Land North Of Whitstone Head School Whitstone Holsworthy Cornwall EX22 6TJ

After receiving opinion from all eligible members of Whitstone PC, Whitstone PC does not object to this planning application, providing it is linked to the operation of the school. In light of increased traffic on whole application site WPC would like to see some highways improvements included as a condition of approval.

Proposed: Cllr Furse Seconded: Cllr Martyn unan 20/004

PA20/03585 | Application for a non material amendment (1) following grant of planning permission
PA18/07341 | Whitstone Head School Whitstone Holsworthy Cornwall

No comment

PA20/03578 | Application for a non material amendment (1) following grant of planning permission
PA18/08977 | Land North East Of Whitstone Head School Whitstone Holsworthy Cornwall

No comment

9b. Decisions

None

10. Portfolio Reports:

Footpaths – nothing to report

BAN – nothing to report

Parish Hall – Cllr Collins reported a ceiling has fallen down in the main hall. The hall is currently being redecorated.

Grants – nothing to report

11. Correspondence

All emails forwarded to Cllrs.

12. Agenda Items

1. To **adopt** a broad delegation for the period up to March 2021.

'The Council delegates authority to the Clerk in consultation with the Chairman/Vice Chairman to take any actions necessary to protect the interests of the community and ensure council business continuity'

Proposed: Cllr Medland Seconded: Cllr Furse unan 20/005

2. To **sign** Exemption Certificate for External Audit 2019/20
Proposed: Cllr Furse Seconded: Cllr Horn unan 20/006

3. To **prepare and review** the Annual Governance Statement and **resolve to approve** it (Annual Governance and Accountability Return 2019/20).
Proposed: Cllr Furse Seconded: Cllr Orchard unan 20/007

4. To **consider and resolve to approve** (to be signed and dated by the Chairman) the Accounting Statements (Annual Governance Statement and Accountability Return 2019/20)
Proposed: Cllr Medland Seconded: Cllr Hopper unan 20/008

5. To **resolve** to appoint internal auditor.
Proposed: Cllr Furse Seconded: Cllr Orchard unan 20/009

13. Accounts

13.a Balances 30th April 2020

Current Account	£ 27,899.99
Savings Account	£ 27,117.76

CCLA LPF

£ 45,000.00

13b. To approve Accounts for Payment including:

Clerk wages & mileage

Chq £220.09

Came & Co

Insurance

Chq £364.96

CALC

Subscription

Chq £286.93 (VAT

25.90)

13c. To note income

Cornwall Precept £2341.84

CCLA £477.65

It was **resolved** to approve the payments and to **note** income

Proposed: Cllr Furse

Seconded: Cllr Horn

unan

20/010

15. Items for June's Agenda.

The Meeting closed at 20:10

The next meeting of Whitstone Parish Council will be held on Wednesday 10th June 2020

DRAFT