

# Whitstone Parish Council

1<sup>st</sup> May 2020

I hereby give notice that the annual meeting of the Whitstone Parish Council will be held (by Zoom or email) on **Wednesday 13<sup>th</sup> May 2020**.

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder.

Yours faithfully,

Beth Sachs

Clerk

## Agenda

- ~~1. Public question time (15 minutes allowed for this)~~
- 1a. **To receive County Councillor's report on Matter's Arising**
2. **Election of Chairman, Vice-Chairman & to Elect committee & members to outside bodies**
3. **The Opening, Councillors present**
4. **To receive Apologies for absence with reasons**
5. **To receive Declarations of Interest & Approve Dispensations**
6. **To receive and approve the Minutes of:**  
Ordinary meeting Wednesday 11<sup>th</sup> March 2020
7. **To receive Clerk's report on Matter's Arising:**  
COVID-19
8. **Planning**

### Applications

PA20/01730 | Change of use of land to the north of Whitstone Head School to use as a car park and turning area to serve Highgate Hill House School | Land North Of Whitstone Head School Whitstone Holsworthy Cornwall EX22 6TJ

PA20/03585 | Application for a non material amendment (1) following grant of planning permission PA18/07341 | Whitstone Head School Whitstone Holsworthy Cornwall

PA20/03578 | Application for a non material amendment (1) following grant of planning permission PA18/08977 | Land North East Of Whitstone Head School Whitstone Holsworthy Cornwall

### Decisions

9. **Portfolio Reports:**
  - Footpaths –
  - Localism/Parish Plan/BAN –
  - Parish Hall -
  - Grants –

## 10. Correspondence

### 11. Agenda Items

1. To **adopt** a broad delegation for the period up to March 2021.

***‘The Council delegates authority to the Clerk in consultation with the Chairman/Vice Chairman to take any actions necessary to protect the interests of the community and ensure council business continuity’***

2. To **sign** Exemption Certificate for External Audit 2019/20
3. To **prepare and review** the Annual Governance Statement and **resolve to approve** it (Annual Governance and Accountability Return 2019/20).
4. To **consider** and **resolve to approve** (to be signed and dated by the Chairman) the Accounting Statements (Annual Governance Statement and Accountability Return 2019/20)
5. To **resolve** to appoint internal auditor.

## 12. Accounts

### 12.a Balances 30<sup>th</sup> April 2020

Current Account	£ tbc
Reserve Account	£ tbc
CCLA Property Fund	£45,000.00

### 12b. To approve Accounts for Payment

Clerk	Wages, Mileage & Office expenses	Chq	£112.25 (March) + £107.84 (April)
= £220.09			
CALC	Subscription	Chq	£286.93 (VAT 25.90)
Came & co	Insurance	Chq	£tbc

### To note Income

Precept – amount tbc

## 13. Items for June’s Agenda.