

Whitstone Parish Council

Minutes for the Ordinary Meeting
Wednesday 11th November 2015

All meetings are open to the press and public unless the Council decides otherwise

1. Public question time (15 minutes allowed for this)

Clerk to contact Highways about Balsdon Road at the end of West Balsdon Farm Lane– surface breaking up again – has been fixed 3 times already this year

1a. To receive County Councillor's report on Matter's Arising

Cllr Chopak sent her apologies

2. The Opening, Councillors present

The Meeting was opened by Cllr Horn at 1935, with 3 Councillors present; Cllrs Sutton, Hopper, Medland. Esther Greig – Clerk

3. To receive Apologies for absence with reasons

Cllrs & Furse, Adamson - Business

Proposed: Cllr Medland Seconded: Cllr Sutton unan 15/065

4. To receive Declarations of Interest & Approve Dispensations

Cllr Medland 7a Planning & 10.6 Pecuniary To leave room

5. To receive and approve the Minutes of:

It was **resolved** to approve the minutes of Ordinary Meeting Wednesday 14th October 2015 after one

Proposed: Cllr Sutton Seconded: Cllr Hopper 3-0 (1 abs) 15/066

6. To receive Clerk's report on Matter's Arising:

Unilateral Undertaking for Renewables. Clerk has completed the East Balsdon and Little Tinney undertakings. Clerk to email to Mi-Grid for both turbines inviting them to complete two copies of each document and return to PC.

****Cllr Collins arrived****

Chairmanship Training. Cllr Furse and Adamson were unable to attend the rescheduled training so Clerk has asked for a refund.

7. Planning

Any late applications received will be discussed under this section

7a. To discuss and make a Consultee comment on Application:

PA15/09596. Land North East of Whitstone. SPV124 Lightsource Renewable Energy Holdings Ltd. Installation of an underground cable. No comments online

****Cllr Medland left room****

It was **resolved** to reply with No Comment

Proposed: Cllr Horn Seconded: Cllr Sutton 4-0 15/067

****Cllr Medland returned****

7c. Refusals

PA15/05957. Land south of Pentecost. Mrs Della Dowdle.

For information

PA15/10024. East Balsdon Farm. Mr D Callaghan. Partial discharge of condition 9 in respect of decision notice PA12/11717

PA15/07993. Oak Cottage, Oak Lane. Mrs Jill Woods. WITHDRAWN

8. Portfolio Reports:

Footpaths – Darren Humber has submitted his invoice – not including the milestones. Does a very good job and takes the grass away. Clerk to write with thanks, inviting him to tender for next year

Localism/Parish Plan/BAN – Cllr Sutton will be attending the emergency planning meeting next week. He doesn't think a full plan is necessary, however there is some mileage in doing a list of contacts of folk willing to help/equipment. PC note that it would be useful to have some salt bins for the side roads that aren't gritted. In icy weather there have been crashes by the bridge near Cllr Medland, Areas for consideration include Green Lane, Tinney Hill, Paradise park, so 3 or 4 bins. Fortunate we are on a main road.

Parish Hall - none

9. Correspondence

1. CCLA – Local Authorities Property Fund – Letter for signing. Completed
2. CCLA – Local Authorities Property Fund – Purchase Contract note. Clerk to find out when statements due and interest paid. Is there online access or publicised data anywhere?
3. Kivells – Update regarding land at Paradise Park. They have been negotiating drains agreement and are now looking to move the PC proposal forward.
4. Cormac – lengthsman scheme – replied what are WPC interested in doing? Cllr Sutton noted that at the Summit 2 options were proposed; 1st option bring together all the agreements in place under one umbrella and perhaps more, or to purchase things individually from Cormac. PC require more details of what is available and what tasks could be undertaken. What is being done here now? Clerk to investigate.
5. CC – street lighting – CC will adopt and maintain new lighting but there is no budget for new equipment/installation. Clerk has asked for a quote from the contractor. For next meeting.

10. Agenda Items

1. To complete a 'registration of Approval' form in order to receive meeting papers and other council documents by email. **Completed**.
2. To review half year accounts for 2015-16. **Noted**
3. To discuss the budget for 2016-17, to resolve to set a precept. PC discussed possible reduction in budget of 7% even though budget items of asset maintenance, footpaths and verges have been increased to cover weed killing etc. For next meeting.
4. Cllr Sutton **proposes** that the Council resolves to approve, and adopt as policy, the document '*Whitstone Parish Council Community Benefit Fund – Policy*'. A discussion regarding a fast track process took place leading to slight amendments to the policy document. There will be two application forms – 1 for over £500 and one for under £500. The under £500 will be simpler with less onerous criteria, immediate consideration and payment. The need to attend the meeting will remain for all applications and they are to be sent to the Clerk at least one week prior to the meeting so that they can be put on the agenda. Accepted item 3.11 regarding ongoing commitments to large projects.

It was **resolved** to approve the amended document and adopt as policy

Proposed: Cllr Horn **Seconded: Cllr Hopper** **unan** **15/068**

Clerk to add a standing item for Grants to the agenda and draft a resolution for a Grants Portfolio holder for the December meeting.

5. To **discuss** the quotes received and **resolve** to complete grant application form and instruct a company to build the war memorial wall. No quotes received. Following the service on Sunday morning, the area was slippery underfoot – roughly 40 or 50 people need something durable to stand on. Whole area needs to be developed. Cllr Medland couldn't see the WM clearly because of the fence – so PC doesn't want make the wall too high as he couldn't see the vicar and shouldn't take away the impact of the war memorial – don't want to spoil it. Instead of a wall, the budget could be spent on hard standing and more hedging. Health and safety considerations and enhance the area – don't want the kids off the pavement – best viewing point of the memorial. PC could consider taking down the fence now the hedge behind has grown back. Very easy to rotate the WM to face Oak Lane. 4 granite posts and a chain to enclose the area. PC were delighted with the turnout at the memorial. Cllr Collins to do a sketch of something imaginative for next meeting.

6. The Community Benefit from Little Tinney Wind Turbine was discussed and it was **resolved** to forward a unilateral undertaking to the developer/landowner

Cllr Medland left room

Proposed: Cllr Horn **Seconded: Cllr Sutton** **4-0** **15/069**

Cllr Medland returned

11. Accounts

Balances 31st October 2015

Current Account	£ 16,101.56
CCLA LPF	£ 45,000.00

11a. To approve Accounts for Payment and to note Income

Esther Greig	Clerk Wages	000483	£181.64
St.Gennys Parish Council	30% SLCC membership	000484	£39
Irene Sutton	Website	000485	£146.03
Darren Humber	Footpaths and verges	000486	£614
Nick Furse	RBL – Poppy Wreath	000487	£18.50

Income

Lightsource	Community Benefit received 7/7/15	£50,000
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It was **resolved** to approve Accounts for Payment and to note Income

Proposed: Cllr Horn Seconded: Cllr Medland unan 15/070

Cllr Collins and Clerk signed cheques in absence of Cllrs Furse and Adamson

12. Items for December Agenda.

Grant - consideration of applications
War Memorial landscaping
Grants Portfolio holder
Unilateral Undertakings
Precept

The meeting closed at 2105.